

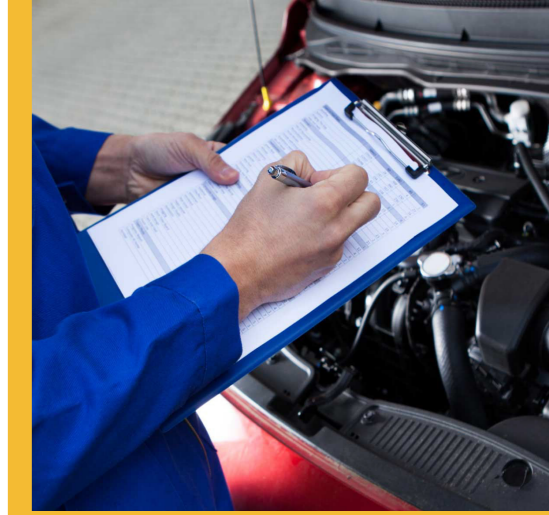
# Course Outline

Unit Code	Unit Name	Nominal Hours
<b>Core Units</b>		
AURTTA021	Diagnose complex system faults	80
<b>Elective Units</b>		
AURETR037	Diagnose complex faults in light vehicle safety systems	50
AURLTB104	Diagnose complex faults in light vehicle braking systems	50
AURLTD109	Diagnose complex faults in light vehicle steering and suspension systems	50
AURLTE104	Diagnose complex faults in light vehicle petrol engines	50
AURLTE105	Diagnose complex faults in light vehicle diesel engines	50
AURLTX104	Diagnose complex faults in light vehicle automatic transmission and driveline systems	50
AURTTA125	Diagnose complex faults in vehicle integrated stability control systems	50
AURTTR101	Diagnose complex faults in engine management systems	50
AURTTF101	Inspect and service petrol fuel systems	25
	Total Hours	505



**RTO No: 22424**  
**ABN: 69136260252 ACN: 136260252**

## AUR40216 Certificate IV in Automotive Mechanical Diagnosis (Non - Apprenticeship)



(Australian Careers Education is not associated with the Auto Centre of Excellence)

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**This training is delivered with the Victorian Government's 2022 Standard VET Funding Contract Skills First Program**

# AUR40216 Certificate IV in Automotive Mechanical Diagnosis (Non - Apprenticeship)

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## Course Description

This qualification reflects the role of individuals who perform advanced diagnostic tasks in the automotive retail, service and repair industry.

### Course Duration & Location

Students enrolled as a Non-Apprentice can take up to 2 years to complete their non-apprenticeship.

### Assessments

The following assessment methods will be used during this qualification (but not limited to): Direct Observation, Third Party Evidence & Portfolio and Questioning.

### Training Package Rules

To attain AUR40216 Certificate IV in Automotive Mechanical Diagnosis, 10 units must be completed by the student: 1 core unit and 9 elective units.

### RPL / Credit Transfer

ACE has a 'Recognition of Prior Learning and Credit Transfer Policy and Procedure' available online at [www.ace.vic.edu.au](http://www.ace.vic.edu.au). This policy outlines the process to be followed for granting recognition of prior learning and credit transfer. If as part of an RPL (formal learning) process, a student is granted Credit for previous studies; a reduction in their overall course duration will apply. ACE will determine any prior learning that an individual may have acquired through formal, non-formal and informal learning to determine the extent to which that individual meets the requirements which are specified in the course in which a student is seeking to enrol (as per Clause 1.12 Standards for RTOs 2015) at the time of pre-enrolment.

### Educational Pathways

After achieving this qualification individuals could progress to AUR50216 Diploma of Automotive Technology or AUR50116 Diploma of Automotive Management or other relevant qualifications.

### Course Entry Requirements

It is recommended that students are a minimum of 17 years of age and eligible for 2022 Standard VET Funding Contract Skills First Program, 2022 Guidelines about Determining Student Eligibility and Supporting Evidence. An individual's eligibility for government subsidised training will be determined in accordance with the eligibility requirements set out in the 2022 Standard VET Funding Contract Skills First Program. Please refer to Student Engagement Prior to Enrolment Policy and Procedure & Student Formalisation of Enrolment Policy and Procedure available on [www.ace.vic.edu.au](http://www.ace.vic.edu.au) for further information.

For each student deemed as an Eligible Individual for the Skills First Program, ACE will conduct a Pre-Training Review of their current competencies as part of the enrolment, or before the commencement of training, to ascertain a suitable, and the most suitable, program for that individual to enrol in. ACE will ensure that the applicant's current competencies including literacy and numeracy skills are adequate for the entry level as per the entry ACSF level for this qualification as part of their Pre-Training Review (PTR).

Those undertaking the Certificate IV in Automotive Mechanical Diagnosis must have completed an Automotive Mechanical Certificate III qualification, or be able to demonstrate equivalent competency but must be employed in this field before commencing this course and would be provided with support where required.

### Student Support Services

ACE has a range of student support services available. For more information, please visit our website at <https://ace.vic.edu.au>.

### Fees, Charges & Refunds

The student tuition fees as published are subject to change given individual circumstances at enrolment. For Total Course fees please contact ACE at [info@ace.vic.edu.au](mailto:info@ace.vic.edu.au). Please refer to ACE's Fees and Charges Policy and Refund Policy available online [www.ace.vic.edu.au](http://www.ace.vic.edu.au), in Student Handbook or at ACE's Campus.

## Cancellation & Withdrawal

If a student wishes to cancel or withdraw from their course, information is available in ACE's Domestic Cancellation and Withdrawal of Student's Enrolment policy and procedure. This policy is available online via [www.ace.vic.edu.au](http://www.ace.vic.edu.au) or by contacting ACE.

## Pre-enrolment - Government VET Funding requirements for this qualification:

ACE will assess a student's eligibility against the following requirements:-

- Citizenship / residency - A student must be either: an Australian citizen; or a holder of a permanent visa; or a New Zealand citizen.
- The 'upskilling requirement' - A student who is 20 years of age or older, can only enrol in a program at a higher AQF level than the highest qualification level they will hold at the time when their training will commence.
- A student does not have to meet the upskilling requirement if they are: enrolling in training as an Apprentice (not a Trainee) under an Approved Training Scheme or under 20 years of age.

(Please refer to Domestic Student Engagement Prior to Enrolment P&P and Domestic Student Formalisation of Enrolment P&P available on [www.ace.vic.edu.au](http://www.ace.vic.edu.au) for further information)

## Enrolment - Government VET Funding requirements for this qualification:

At the time of enrolling, a student must advise ACE that they are seeking Government VET Funding for this course. Students can seek Government VET Funding for:

- The '2' Skill sets in a year and 2 AQF qualifications in a year limits
- The "2" at a time limit
- The "2" at level in a lifetime limit. For exceptions to this rule please refer to (Domestic Student Engagement Prior to Enrolment P&P and Domestic Student Formalisation of Enrolment P&P [www.ace.vic.edu.au](http://www.ace.vic.edu.au))
- Courses on the foundation skills list

## Delivery Arrangements

All Non-Apprentice/Trainee will undertake this Structured Training as a Workplace-based. This means the training and assessment organised will take place in the workplace by ACE for Non-Apprentices or Trainees where the Non-Apprentice or Trainee is withdrawn from regular work duties.

1. For every Non-Apprentice/Trainee who is undertaking workplace based training, ACE will conduct a workplace induction with the Non-Apprentice/Trainee and supervisor and sign off the Training Plan with the supervisor/employer;
2. ACE will develop a Training Plan for each Non-Apprentice/Trainee Skills First Student for each program they are enrolled in, and ensure they are fully informed about: the nature of their training and assessment; and the respective obligations of ACE and student.
3. ACE will ensure the Training Plan for Non-Apprentice or Trainee Skills First Student who is to participate in training conducted in a workplace where they are employed must be agreed to and signed by the employer that manages and controls the workplace.
4. ACE conducts a minimum number of one visit per month which is recorded in its monthly contact records.
5. During the course of the visit: the ACE trainer will:
  - Discuss with the Non-Apprentice/Trainee their progress against the Training Plan.
  - Deliver training and/or assessment in accordance with the Training Plan.
  - Document the training and/or assessment delivered against the competencies for the Training Plan.
6. ACE ensures withdrawal time from routine work duties for Structured Training activities will be at Certificates III and above, a minimum of three hours per week, averaged over a four-week cycle (pro rata for part time Trainees and only for the duration of competencies delivered and assessed in the workplace if the training program combines Off-the-job Structured Training and Workplace based Structured Training).
7. ACE will make monthly contact by either e-mail or phone with both the Non-Apprentice/Trainee and the workplace supervisor to:
  - monitor and document the progress of training against the Training Plan;
  - monitor and document the training/learning activities undertaken during the withdrawal time for the previous month; and
  - document the dates and time periods logged as withdrawal time in the previous month.



## Application Procedure

Apply directly to ACE by completing the Pre-Enrolment Form available online at [www.ace.vic.edu.au](http://www.ace.vic.edu.au).